



Mortgage lender   
Mortgage account number   
Outstanding balance   
Repayment basis   
Monthly payment   
Is mortgage to be repaid Yes  No

Date moved in (month / year)   
Has client ever had any criminal convictions (excluding driving offences) Yes  No

**Mortgage details**

Loan amount required   
Loan term (years)   
Loan purpose  
House purchase   
Remortgage   
Remortgage capital raising   
Original purchase price   
Date of purchase   
Total value of existing mortgage to be repaid   
Repayment basis  
Repayment   
Interest only   
If interest only, how will you repay the total capital and interest outstanding on expiry of the term?  
Inheritance  Endowment  ISA (including previous PEPs)   
Pension  Savings   
Sale of second/investment property   
Sale of main residence   
Confirm intended living arrangements at maturity of the loan in the box below  
  
  
Combination of repayment vehicles   
Convert to repayment at a later stage  Adopt a repayment vehicle at a later stage   
What is the actual or anticipated monthly rental income?   
Is the client a first time landlord? (Applicants who have not owned and let a Buy to Let property for the last six months) Yes  No

**Property details**

Property address   
Type of property  
House Detached  Flat purpose built   
House Semi-detached  Flat converted   
House Mid-terrace  Flat studio   
House End-terrace  Maisonette purpose built   
Bungalow Detached  Maisonette converted   
Bungalow Semi-detached   
Bungalow Mid-terrace   
Bungalow End-terrace   
Tenure  
Freehold/Heritable interest?  Leasehold?   
Was the property built in the last 12 months? Yes  No   
Year built   
Standard Construction Yes  No   
How much of the property is to be let to non residential tenants?  
Is any of the property to be subsidised by DWP or similar?  
How much of the property is to be used for non residential commercial use?  
Does the property have an agricultural occupation restriction?  
Will the property be a House of Multiple Occupation?  
Is the property in Scotland? Yes  No   
Number of bedrooms   
Number of kitchens   
Number of bathrooms   
Number of reception rooms   
Number of garages

<b>Other occupants aged over 17 in your main residence</b>	
Full name	
Date of birth	
Relationship	

<b>BTL applications only</b>	
Nature of employment	Permanent <input type="checkbox"/> Contract <input type="checkbox"/> Temporary <input type="checkbox"/> Probationary <input type="checkbox"/>

Direct debit details	First Applicant	Second Applicant
Account number		
Sort code (xx-xx-xx)		
Name(s) of account holder(s)		

<b>Conveyancer details</b>	
Name of firm	
Address	
Name of contact	
E-mail address	
Telephone number	
Fax number	
Sole practitioner	Yes <input type="checkbox"/> No <input type="checkbox"/>

<b>Valuation and access details</b>	
Type of valuation required	Valuation for mortgage <input type="checkbox"/> Homebuyers Survey and Valuation <input type="checkbox"/> Full Buildings Survey <input type="checkbox"/>
Property access contact	
Address	
Contact telephone number	

<b>Valuation payment details</b>	
Card number (we are unable to accept American Express)	
Expiry date (MM/YY)	
Start date (MM/YY)	
Card issue number (Maestro cards only)	

<b>Confirm insurance details</b>	
<b>Home Insurance</b>	
The Mortgage Works is not legally obliged to ensure that adequate insurance is obtained by your client for the property to be mortgaged. If one of the following boxes is not checked, we will contact your client with a quote that meets our legal obligations:	
My client is not responsible for insuring the property.	<input type="checkbox"/>
My client would like a 'no obligation' quote.	<input type="checkbox"/>
My client is responsible for insuring the property and I have arranged insurance for them or they are making their own arrangements.	<input type="checkbox"/>

Full details of the insurance may be required in the form of a policy schedule with the interest of The Mortgage Works (UK) plc noted as mortgagee. Evidence of renewal of the insurance may be requested throughout the life of the mortgage. Where insurance is not arranged with us, we will make a one-off charge.

<b>Mortgage Payment Insurance</b>	
The Mortgage Works also considers Mortgage Payment Insurance to be an important part of protecting your client's mortgage payments. If one of the following boxes is not checked, we will contact your client to see if we can meet their Mortgage Payment Insurance needs:	
My client does not have a Mortgage Payment Insurance need.	<input type="checkbox"/>
My client would like a 'no obligation' quote.	<input type="checkbox"/>
I have arranged a suitable policy that meets my client's needs or they are making their own arrangements.	<input type="checkbox"/>

Mortgage Payment Insurance is not available to everyone, as certain eligibility criteria apply. However, we will guarantee acceptance if, at the time the loan completes, your client is;

- Aged between 18 and 64 (inclusive);
- Living permanently in the UK;
- Working at present for at least 16 hours per week and has been continuously employed for the last three months;
- Not aware of any factors that would lead to a claim under the policy (e.g. impending unemployment or medical treatment etc).

**The Mortgage Works (UK) plc** Registered in England number 02222856.  
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**The Mortgage Works (UK) plc** is a wholly owned subsidiary of the Nationwide Building Society and is authorised and regulated by the Financial Services Authority for insurance and regulated mortgages (Register Number 189623). Most Buy To Let mortgages are not regulated by the Financial Services Authority.

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**the mortgage works**   
common sense lending